

**File No.:Admin-11015/2/2024-ADMIN-ITPO
India Trade Promotion Organisation**

Date:30.7.2024

Office Order No.:Admin/ 635 /2024

Reference Office Order No.:Admin./614/2024 dated 18.7.2024, GM(Works) has been nominated for the purpose of Certificate of Registration issued to ITPO under Section 7 of the Contract Labour (Regulation & Abolition) Act, 1970 and Principal Employer for registration under Section 7 of Contract Labour (Regulation & Abolition) Act, 1970 read with Rule No.17 of the Contract Labour (Regulation & Abolition) Central Rules, 1971.

The Certificate of Registration along with annexures needs to be updated on regular basis. Accordingly, the list of agencies/contractors empanelled by various divisions in ITPO during the year 2022-23 and 2023-24 may be provided in the **enclosed** format. A soft copy of the information may also be sent to e-mail : s-azad@itpo.gov.in

Please ensure that any contract being executed by respective divisions, having more than 20 labours, a Labour Licence as per procedure in vogue is essentially obtained and in absence of the same the work should not be executed. In future, the above aspect may be taken care of by all the divisions post awarding any work to agency/contractor/contractual employee.


(Deependra Mishra)
General Manager(Works)

Copy To:-

1. All HoDs
2. All Regional Offices
3. All Divisions/Sections/Units
4. IT Service – for uploading the same on ITPO's website
5. Office Order Register

For information:

1. PSO to CMD
2. PA to ED